



Vision

Our children will reach their maximum potential through high standards in teaching, learning and leadership. We will provide a caring, inclusive learning environment where everyone is valued and respected and prepare our children to become valuable members of the wider global community.

“Our vision is to create a school community where every child participates, excels and takes pride in their achievements...”

Mission Statement

The Grange Community Primary School allows everyone to participate by:

- Providing a welcoming, safe, happy school where everyone is respected and listened to; a school where we take pride in ourselves and our achievements, enabling all children to become confident and successful learners.
- Striving to be the hub of our local community and an integral part of our society; building and joining communities locally and beyond.
- Being a partner in the education of our pupils and being committed to working in partnership with our parents and wider community.

The Grange Community Primary School encourages everyone to excel by:

- Working for the highest possible standards of achievement and behaviour in a stimulating environment.
- Valuing independence, developing a deeper level of learning and providing a curriculum which enables our pupils to become active citizens of the future.
- Endeavouring to be a centre for outstanding teachers, where quality leadership is extended to professionals in other schools and where the staff are committed to their own learning journey and the sharing of quality practice.

The Grange Community Primary enables everyone take pride in their achievements by:

- Encouraging everyone to do their very best.
- Developing a love of learning inspired by quality teaching.
- Building and developing upon individual strengths and talents.

Aims

It is the aim of this policy to educate our children to enable them to make informed choices about drug and substance use and misuse, as appropriate to their age.

As a school, we aim to:

- create an appropriately honest and open environment in which to extend the children's knowledge of drug and substance use and misuse.
- give the children accurate information regarding, for example:
 - ✓ the benefits of prescribed drugs
 - ✓ the legality of drugs
 - ✓ cultural influences
- foster safe attitudes towards themselves and others.
- develop skills related to healthy choices and behaviour.

For the purposes of this policy document, the term drug and substance misuse is taken to mean the use of some or certain substances producing a negative effect on education, social development, physical wellbeing and/or safety. Substance misuse may also have issues to do with legality. We would wish to equip children with accurate information and the skills to make choices and resist pressure they may meet at secondary school and beyond.

Substance and Drug Education Curriculum

The educational objectives of the substance and drug education curriculum of The Grange include areas of learning relating to 'knowledge and understanding', 'skills' and 'attitudes', organised within 2 key stages. Teaching and non-teaching staff will be sensitive to the aims of the policy at all times and present themselves as positive role models to the children.

Special Educational Needs

Substance and Drug Education can:

- Address children's individual needs
- Increase access to the curriculum
- Enhance learning skills and develop previous knowledge

Substance and Drug is an important aspect of Health Education and for pupils with SEND the curriculum needs to be specific to their needs. These pupils may be at greater risk than young people who are more aware of the potential dangers involved. These pupils may be taking medication and it is therefore important to stress the distinction between the importance of the medical benefits and drug misuse. The school's curriculum equips these pupils with life skills required to cope with the potential dangers.

Health and Safety

All hazardous substances, e.g. cleaning fluids, solvents, etc., will be stored according to the school's Health & Safety Policy. All medication (inhalers, antibiotics, etc.) will be dealt with according to the same policy document.

First Aid and Emergency Procedures

In the case of drug or substance misuse, children will be seen by a trained first aider in the first instance, referred on to the head teacher and then to the emergency services.

Drug-related Incidents

We define drug-related incidents as incidents involving:

- Medicines: antibiotics, aspirins etc. brought to school by the child.
- Alcohol: child being in possession of alcohol or a child's breath smelling of alcohol.
- Cigarettes: child being in possession of cigarettes.
- Drug-related litter in playground etc. (syringes, foil, needles)
- Solvents: child found with solvent and suspected of sniffing it or displaying signs of having used solvents.
- Stories from home regarding drug use, etc.
- The possession of illegal substances

Drugs on School Premises

The legal definition of premises of a school includes everything within the property boundaries including buildings, out buildings, playgrounds, fields and also extends to include other settings such as vehicles, boats, marquees or any venue managed by the school at the time e.g. premises of a school trip or visit. Pupils, staff and, where appropriate, visitors to the premises are made aware of the school's drug policy.

Medicines – An up-to-date list of children taking prescribed drugs – e.g. for asthma, diabetes, ADHD etc – will be kept in the school office and circulated to all teaching staff. Parents must notify the class teacher in writing if any medicines need to be taken in school hours.

Medicines are locked in the first aid cabinet in the Medical Room and children are supervised by an appropriate adult, when taking their medicine. All medicines, including inhalers, will be clearly marked with the child's name and class. Inhalers will be kept by the child concerned or, in the case of Key stage 1 and Nursery children, the class teacher.

Alcohol – No alcohol will be consumed during the course of a normal school day. Alcohol is not permitted on the school premises except under the direction of the Head Teacher. E.g. raffle prizes, social events etc.

Anyone under the effects of alcohol will be asked to leave the premises and return at a later date.

Smoking – The whole school site is designated as a 'no smoking' area. This policy should be observed by all those who are employed by the school as well as those who visit it. We rely on the support of all staff, governors and parents in implementing this policy. Pupils are not permitted to bring to school smoking materials, including matches and lighters. In the interests of health and safety, should a pupil be found in possession of any of these on the school premises, they will be confiscated and the parents informed. If pupils are found smoking on the site the Head Teacher must be notified and will take appropriate action.

Illegal Drugs – No illegal drugs are allowed to be brought on to, or used on school premises. If a pupil, parent, visitor or member of staff is thought to be in possession, or using such substances, then the Head Teacher must be informed and immediate appropriate action taken. To protect the health and safety of the school community regular checks will be made of the site to ensure that drug paraphernalia, particularly needles and syringes, are cleared away safely and legally.

Solvents – The school will ensure that potentially hazardous substances are stored safely, and pupils will be supervised if it is necessary that they come into contact with them in the course of their work. Pupils are not allowed to be in the possession of aerosols or other 'sniffable' products.

Response to drug related incidents - See Drugs Related Incident Policy

The school follows the following procedures for managing such an incident:

- Adult intervention
- Immediate referral to head teacher when solvent or alcohol misuse is suspected.
- Referral to teaching staff who may well have information about the home situation.
- The Head teacher will make a written record of incident and take appropriate action which may include:
 - Communication with child
 - Informing/working with parent(s)
 - Involving Police Liaison Officer in an advisory role
 - Involving external agencies, e.g. Social Services
 - Safe disposal of substances - refer to above, i.e. parents, police, etc.

Staff should remain aware at all times of the agreed guidelines regarding confidential disclosures as set out below:

Confidential Disclosures

The guidelines and ground rules for staff and pupils are in line with the confidentiality provisions in the school's Child Protection & Safeguarding Policy, whilst aiming to build up an ethos/climate of trust and partnership between the school, parents and pupils.

School Trips and Social Events

It would not be expected that alcohol, tobacco or other drugs or substances would be taken by students on school trips, the exception to this being prescribed medication for life threatening conditions, the administration of which is the responsibility of the party leader, who must have the written permission from parents.

Tobacco should only be smoked by adult supervisors whilst off the premises.

Personal belongings, e.g. handbags, and their contents are to be the responsibility of their owner and are kept in a safe place.

The PTFA and hirers of the school hall must take a responsible attitude towards the use of alcohol at social events and smoking is to be permitted outdoors, outside the school boundary only.

With reference to events that take place on school premises, e.g. tombolas at the Fete, where prizes of alcohol are available, these will be only handed to adults.

Visits/Visitors

Drug Education in our school is supported by the following: School Health Nurse, Police Liaison Officer, IMPs project, Junior Citizen Project and Life Education Caravan.

We use the visits and visitors to support our planned teacher-led programme of education in line with national and local guidance. We are careful to ensure that their contribution fits our needs and they are clear how their input fits into our planned programme. The class teacher is always present when visitors are working with our children.

Staff Issues

Teaching and non-teaching staff are to take a responsible attitude towards the use of alcohol and tobacco and must remain mindful of their ability to undertake their duties. Smoking during and after the school day must be off the premises. Staff should present themselves as appropriate role models to the children.

Provision of help and advice for staff who may require it, such as names and addresses of relevant organisations, is readily accessible and centrally located.

Training

Whole school training, in conjunction with the PSHCE advisers, will be provided as appropriate and will be reviewed at intervals.

Consultation

Parents will have access to all policies and these can be requested from the school office, and will be available where appropriate on the school website.

The school maintains a liaison with the Police Community Liaison Officer, who regularly visits the school.

Implementation of the Policy

It is the role of the Personnel Committee to oversee implementation of this policy and it is the responsibility of all staff to implement the policy. It is the role of the governors to support staff and parents in the implementation of this policy. The policy will be deemed successful if it fulfils the aims and follows philosophy set out.

Monitoring and Reviewing Policy

In order to maintain the effectiveness of the policy, on going monitoring will be carried out by the LiLT and relevant governors.

This is seen as part of the P.S.H.E. programme.

Drug Related Incident Policy

The misuse of any drug is regarded as a drug related incident. Children, parents, staff or visitors should immediately inform the school's Head teacher if:

- Any evidence of drug/substance use, possession or dealing is found on school property
- A child is thought to possess such evidence or discloses information about their own drug use
- They hear reports of a child being offered such evidence
- A child's behaviour/personality changes as a result of possible drug digestion or substance use
- They hear reports or rumours of parents, staff, pupils or visitors mis-using drugs

Whole School Procedures for staff

The Head teacher will be responsible for co-ordinating the management of drug-related incidents, offering sources of support and liaising with outside agencies. The Head should also be notified immediately any evidence of drug/substance misuse is uncovered.

- Any staff finding such evidence should assess whether it is safe to retrieve themselves or whether the Head or Deputy should be called to make necessary arrangements. Children should be kept away as a first priority.
- The Head may keep such evidence for police to collect and may pass on information to the police about drug/substance related activities by parents or older children.
- Any incident involving a member of staff will be dealt with in line with school discipline procedures.
- The Head will investigate any report by staff about any child suspected of involvement with drug/substance misuse. Parents may be notified – the doctor or school nurse may be notified.
- All incidents and responses will be recorded within 24 hours. Any records of such incidents will be placed in a separate confidential file and kept in the Head's office. The Head will decide if the information is to be passed on to the next school.
- The consequences of drug related incidents involving pupils would broadly follow the same procedures as written down in the school's behaviour policy. Evidence of drug use or possession will not necessarily result in exclusion. Pupil exclusion will only be considered in serious cases and will be in accordance with DCFS guidance on exclusions. A case conference will be called if necessary. Each case will be assessed and levels of sanctions may vary according to the seriousness of the incident and the pupil's involvement. This policy also relates to our child protection policy.

The Headteacher will then assess:

- The legal requirements
- The involvement under defined circumstances of outside agencies including informing the police where appropriate
- The types of behaviour and the school's proposed course of action in response to them
- The involvement of parents
- Arrangements for recording incidents and informing others of incidents, for example: the LA or Social Services/MASH
- Arrangements for safeguarding samples
- Health and welfare procedures

Points to consider in each case;

- young people's circumstances and age
- previous drug related incidents relevant to this young person
- drugs involved
- where the incident took place
- nature of the offence – use, supplying or selling
- what support can be offered

The response needs to be based on a sensitive assessment of all the information available

Drugs related incidents

The five situations that precipitate the need for reaction are:

Rumours or suspicions – about drugs use, possession or dealing

- Staff should be cautious and collect evidence before confronting pupil
- Drug users are not easily identifiable through physical or behavioural changes and due caution should be observed, particularly if an adult is suspected of drug misuse
- Drug co-ordinator and /or Head should be informed so that they may pass information on to relevant agencies if appropriate

Disclosure – when the information is actually passed on to a member of staff

- Confidentiality is a factor here, but if the disclosure constitutes a child protection issue the Headteacher must be informed immediately. It is important to act in the best interests of the child concerned. The child must be aware that you may need to pass on the information. Staff need to carefully define and communicate the boundaries of confidentiality offered

Discovery – of drugs use, possession or dealing

- The substance should be confiscated without confrontation
- The School's PCSO/LADO will help and advise as well as being able to get the substance analysed
- Other professionals such as the Youth Service, police, GP, Social Services etc. will be informed or consulted as appropriate
- Parents will normally be informed unless this poses a risk to the child

Intoxication – on school premises

- It is important to protect the person who is under the influence from harm and they should be kept under observation. The incident should be recorded to help the doctor

Emergency – loss of consciousness due to drug use or disclosure with no physical symptoms

- If an individual is unconscious, is having trouble breathing, is seriously confused or disorientated, has taken a harmful toxic substance or is otherwise at immediate risk of harm medical help will be sought and first aid given if required. The priority will be the pupil's safety.

An up-to-date list of children taking prescribed drugs is kept in the office.